



APPLICATION FOR GRANT

Applicant/Organisation _____

Cheque payable to _____

Aims of Applicant/Organisation

Purpose for which the grant is requested

Describe how the grant will benefit the community

Please list any specific items with an estimated cost in priority order.

Item	Approx cost

Amount of Grant being requested £ _____

Contact _____

Address _____

Tel: _____ e-mail _____

Please read the notes on the reverse before signing.

I have read and accept the Council's Terms and Conditions (see over).

Signed

Date

Notes

The Parish Council Grants Sub-Committee meets six times per year. Applications will be considered at the next available meeting following receipt. Applicants may attend to present their application. If you wish to be present, please let the Clerk know when submitting the application form.

Grants are usually made available up to a maximum of £250.

Grants are awarded towards costs of (but not limited to):

- capital works (or running costs of limited duration),
- sundry items (eg food, drink, consumables),
- capital items (eg furnishings, equipment, clothing, signs).

It is the Council's policy not to provide grants for: salary costs, expenditure already incurred, party political purposes, National Appeals; or to local Applicants raising funds for distribution by a larger organisation.

Whether the application is successful or not an Applicant must wait a minimum of twelve months from the date of notification before applying for any further grant. In exceptional circumstances applications will be considered to meet costs arising from an emergency.

Successful applicants are requested to: let the Council know of any press release or other publicity which is proposed; provide a copy of any such material; offer the Council the opportunity for its support to be recognised and acknowledged publicly; where appropriate, to display the Council's logo on any item of clothing or equipment purchased with the aid of a grant.

Terms and Conditions

The Applicant must not discriminate on grounds of race or religion.

The grant must be for use within Shaw & Crompton Parish or by a resident of the Parish.

The grant must be used within 6 months of its receipt unless formal dispensation is obtained from the Council. Copies of invoices must be supplied to the Council within 14 days of the end of the 6 month period.

The grant may be used only for the purpose indicated on the application.

The Council reserves the right to request a full refund of any grant not used in accordance with these Terms and Conditions. Any such refund is to be received by the Council no more than 30 days after it has been requested.

The Council reserves the right to:

- audit at its convenience the Applicant's accounts as they relate directly or indirectly to the application;
- request a full refund of any grant should it be shown that at the time of the application the Applicant held unallocated funds in excess of the grant;
- issue press releases advising of grants awarded.

Should any sign, poster or banner be erected there must be a formal recognition of the Council displayed permanently on it.

The grant remains the property of the Council at all times, only succeeding to be the property of the Applicant when used for the purpose for which the grant was awarded and the Council deems that all terms and conditions have been met.

This agreement shall be governed by and constructed in accordance with the Laws of England and the parties hereto agree to submit to the non-exclusive jurisdiction of the English court.